

**AAI-CARGO LOGISTICS & ALLIED SERVICES COMPANY LTD.
(A wholly owned subsidiary of AAI)**



Tender Document

For

**Operation and Management of Domestic Air Cargo Terminal
at Birsa Munda Airport, Ranchi.**

(TENDER ID: 2023_AAICL_145613_1)

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Disclaimer

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This document is not an agreement or an offer by the AAICLAS to the prospective Applicants or any other person. The purpose of this document is to provide interested parties with information that may be useful to them in the formulation of their Proposals pursuant to this document. This document includes statements, which reflect various assumptions and assessments arrived at by the AAICLAS in relation to the Consultancy. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant may require. This document may not be appropriate for all persons, and it is not possible for the AAICLAS, its employees or advisers to consider the objectives, technical expertise and particular needs of each party who reads or uses this document. The assumptions, assessments, statements and information contained in this document, may not be complete, accurate, adequate or correct. Each Applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this document and obtain independent advice from appropriate sources.

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The AAICLAS, its employees and advisers make no representation or warranty and shall have no liability to any person including any Applicant under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this document or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the document and any assessment, assumption, statement or information contained therein or deemed to form part of this document or arising in any way in this Selection Process.

The AAICLAS also accepts no liability of any nature whether resulting from negligence or otherwise, howsoever caused, arising from reliance of any Applicant upon the statements contained in this document.

The AAICLAS may in its absolute discretion, but without being under any obligation to do

so, update, amend or supplement the information, assessment or assumption contained in this document.

The issue of this document does not imply that the AAICLAS is bound to select an Applicant or to appoint the Selected Applicant, as the case may be, for the Consultancy and the AAICLAS reserves the right to reject all or any of the Proposals without assigning any reasons whatsoever.

The Applicant shall bear all its costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the AAICLAS or any other costs incurred in connection with or relating to its Proposal. All such costs and expenses will remain with the Applicant and the AAICLAS shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an Applicant in preparation or submission of the Proposal, regardless of the conduct or outcome of the Selection Process.

1 NOTICE INVITING e-TENDER (2 Envelope Open Tender)

1. Item Rate e-tenders are invited through the e-tendering CPP Portal by Sh. Rakesh Malik, DGM (Cargo) on behalf of CEO-AAICLAS from the eligible bidders for the work of "Operation and Management of Domestic Cargo Terminal at Ranchi Airport" for a period of 15 years.

The tendering process is online at CPP-portal URL address <https://etenders.gov.in/eprocure/app> or www.aaiclas.aero (for reference only). Prospective bidders may download and go through the tender document.

Prospective bidders are advised to register themselves at CPP-portal, obtain 'Login ID' and 'Password' and go through the instructions available in the Home Page after log in to the CPP-portal <https://etenders.gov.in/eprocure/app> or www.aaiclas.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The bidder may also take guidance from AAICLAS Help Desk Support.

- (i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below: -

Tel: 0120-4001002, E-mail: support-eproc@nic.in

Bidders are requested to mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

- (ii) For any further technical assistance with regard to functioning of CPP portal the bidder may contact the following AAICLAS help desk numbers on all working days only between

- 1000 hrs to 1800 hrs (Mon-Fri)-

011-24632950, Ext-3512 (Six Lines), E-Mail: -eprochelp@aai.aero

- 0930 hrs to 18.00 hrs (Mon-Fri)-

011-24632950Ext-3523,E-Mail:- etendersupport@aai.aero

sanjeevkumar@aai.aero

- 0930 hrs to 1800 hrs (Mon-Fri)-

011-24657900, E-Mail: - gmitchq@aai.aero

- (iii) Tender Fee (Non-Refundable) of Rs. **25,000/- (Rupees Twenty Five Thousand only)** will be required to be paid through NEFT/RTGS only in the below mentioned bank A/c details:

- (iv) UPFRONT FEE of **4,00,000/- (Rupees Four Lakh only)** will be required to be paid through NEFT/RTGS only in the below mentioned bank A/c details:

ACCOUNT No.	Bank Name	IFSC Code	ACCOUNT NAME
000705044092	ICICI Bank	ICIC0000007	AAI CARGO LOGISTICS & ALLIED SERVICES COMPANY LTD

Refund of Upfront Fee:

Upfront Fee amount of the all bidders will be refunded to their source account after finalization of successful bidder/Licensee on CPP portal.

2. Following 2 envelopes shall be submitted through online at CPP-portal by the bidder as per the following schedule: -

2 CRITICAL DATE SHEET

Publishing Date	15.02.2023 from 1500 hrs.
Bid Document Download / Sale Start Date	15.02.2023 from 1500 hrs.
Clarification Start Date	15.02.2023 from 1500 hrs.
*Clarification End Date	02.03.2023 upto 1500 hrs.
Bid Submission Start Date	16.02.2023 from 1500 hrs.
**Bid Submission End Date	13.03.2023 upto 1100 hrs.
Technical Bid Opening Date (Envelope- I)	14.03.2023 at 1100 hrs.
Financial Bid Opening Date (Envelope- II)	To be intimated later.

A. Envelope-I (Technical Bid and Pre-qualification): -

Technical Bid containing the following: -

- i) Scanned copy of Pre-Contract Integrity Pact (Annexure-1).
- ii) Scanned copy of Unconditional Acceptance Letter on Bidder's Letter Head (Annexure-2).
- iii) Scanned copy of Permanent Account Number (PAN) and GST Registration Number.
- iv) Scanned copy of 'Undertaking' regarding Blacklisting/ Debarment on Bidder's Letter Head.
- v) Scanned copy of Form- I – Cover Letter on Applicant's Letter Head duly filled and signed.
- vi) Scanned copy of Form- II (A) and II (B) – General Information alongwith the supporting documents.
- vii) Scanned copy of Form- III – Financial Information (Turnover of Applicant and Net Worth) alongwith the supporting documents.
- viii) Scanned copy of Form-IV – Technical Criteria with details of similar works completed during last seven years with completion certificate issued by client alongwith the supporting documents.

- ix) Scanned Copy of Form-V – Litigation History of the Applicant and its Directors alongwith the supporting documents, if any.
- x) Scanned copy of Form-VI – Time Schedule, Quality, Health & Safety of the Applicant alongwith the supporting documents, if any.
- xi) Scanned copy of Form-VII – Additional Information of the Applicant.
- xii) Scanned copy of Format Consent Letter: Dispute Resolution Clause duly filled.
- xiii) Bidders other than propriety firm shall submit, scanned copy of Authorization Letter/Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney.

Proprietary firm shall submit scanned copy of Authorization Letter/Power of Attorney only if the tender is processed by a person other than proprietor.

Qualifying requirements of contractors / bidders containing the following:

Should have satisfactorily completed in government, Public Sector entity or Private Sector entity for O & M contract of Cargo Terminal with handling of minimum 5000 MTPA at a particular station/Airport in any of the preceding 03 years from the submission date in at least 01 (One) Cargo Facility.

(to be filled as per Form IV: Technical Criteria)

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work.

- ii) Should have Average Annual Financial Turnover of ₹ **1,00,00,000/-** (One Crore only)during last three years ending 31.03.2022. **The Financial Information shall be submitted in the given format – Form-III.** Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

The tenderer should have a **positive net worth** duly certified by the Chartered Accountant. **The Certificate should be submitted in the given format- Form III.**

B. Envelope-II: - The Financial e-Bid through CPP portal.

Bidders are requested to quote the BASIC RATES in the given BOQ format in Financial Bid. The system will calculate the NPV (Net Present Value) amount as per the defined formula by AAICLAS and the highest bidder (H1) shall be decided accordingly.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

3. Bid Submission: -

The bidder shall submit their application only at CPP Portal: <https://etenders.gov.in/eprocure/app>. Bidders/Contractors are advised to follow the instructions provided in the tender document for online submission of bids. Bidders are required to upload the digitally signed file of scanned documents as per Para 2.

Uploading of application in location other than specified above shall not be considered.
Hard copy of application shall not be entertained.

4. Not more than one tender shall be submitted by one bidder/tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

5. Bidder who has downloaded the tender from Central Public Procurement Portal (CPPP) website <http://etenders.gov.in/eprocure/app>, shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and Upfront fee would be forfeited and bidder/tenderer is liable to be banned from doing business with AAICLAS.

6. Bids Opening Process is as below: -

Envelope-I (Technical bid and Pre-qualification):

Envelope-I containing documents as per Para 2 (A) and (B) (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATE SHEET.

If the bidder has any query related to the Bid Document of the work, they should use 'Seek Clarification' on CPP portal to seek clarifications. No other means of communication in this regard shall be entertained.

If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelope – I, he will be asked to provide it through CPP portal, if required. The tenderer shall upload the requisite clarification/documents within time specified by AAICLAS, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/rejection of their bids will be intimated to the bidders through CPP portal.

Envelope-II (Financial Bid):

Envelope-II containing financial bid of the bidders found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in CRITICAL DATE SHEET. **(In case the date and time for opening of Envelope-II (Financial bid) is required to be changed, the same shall be intimated through CPP Portal).**

For the selection of successful bidder, the bidder quoting the highest bid (H1) shall be considered for acceptance/award.

7. AAICLAS reserves the right to accept or reject any or all applications without assigning any reasons. AAICLAS also reserves the right to call off tender process at any stage without assigning any reason.
8. AAICLAS reserves the right to disallow the working agencies whose performance at ongoing project(s) is below par and usually poor and has been issued letter of restrain/Temporary or Permanent debarment/black listing by any department of AAI or Central /State Govt. Depts./PSUs/World Bank/ ADB etc. **AAICLAS reserves the right to verify the credential submitted by the bidder at any stage (before or after the award the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAICLAS shall take the following action:**
 - a) **Forfeit the entire amount of Upfront fee submitted by the tenderer/bidder.**
 - b) **The tenderer shall be liable for debarment from tendering in AAICLAS, including termination of the contract apart from any other appropriate contractual/legal action.**
9. Consortium/JV companies shall not be permitted.
10. Tenderers have to submit Unique Document Identification Number (UDIN) generated documents like Balance Sheet / Turnover certificate, Working Capital Certificate (works done during last 5 financial years & works in hand), Net worth Certificate, Tax Deduction at Source (TDS) Certificates for Non- Govt. works etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.

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