

**AAI CARGO LOGISTICS & ALLIED SERVICES CO LTD  
CHENNAI AIRPORT**



**AAICLAS BID DOCUMENT**

for

**PEST AND RODENT CONTROL SERVICES AT  
INTEGRATED AIR CARGO COMPLEX AND ALLIED  
AREAS OF AAICLAS, CHENNAI AIRPORT FOR THE  
YEAR 2025-26 & 2026-27**

**Integrated Air Cargo Complex, Meenambakkam,  
Chennai Airport, Chennai – 600 016  
Phone – 044-22560432/9708**

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**AAI CARGO LOGISTICS AND ALLIED SERVICES CO LTD  
CHENNAI AIRPORT**

AAICLAS/MAA/3334/2025

03-03-2025

**NOTICE INVITING E-TENDER/Bids**

1. Item rate e-tenders are invited through the GeM portal by Regional Manager, AAI Cargo Logistics & Allied Services Co Ltd (AAICLAS), Chennai Airport on behalf of Chief Executive Officer, AAICLAS from eligible contractors/ agency / Vendors / for the work of **“Pest and Rodent Control Services at Integrated Air Cargo Complex and Allied Areas of AAICLAS, Chennai Airport”** at an estimated cost of **Rs.8,66,712.00** (excluding GST) for a **period of TWO years (2025-26 & 2026-27)**.
  - a. The bid shall be in prescribed form only. Separate Performa shall not be accepted.
  - b. The bidding process is online at Govt of India GEM portal (URL address <https://gem.gov.in/> ). Aspiring bidders may go through the bid document available in AAI website, AAICLAS Website and GEM portal.
  - c. Prospective bidders are advised to get themselves acquainted for bidding participation requirements at “Instructions to the Contractors/Bidders for the e-submission of the bids”, register themselves at GEM portal, obtain “User ID” & “Password” and go through the “self-help files”.
  - d. EMD of the Value of **Rs.17,335.00/-** (Rupees Seventeen thousand three hundred and thirty five only) shall be accepted in the form of Demand Draft / Bank Guarantee from Nationalized or scheduled bank (but not from co-operative or Gramin Bank). The scanned copy of DD/Bank Guarantee shall be uploaded in Cover-1 (Technical Bid) along with other documents.
  - e. The **original Unconditional Acceptance letter and Demand Drafts against EMD** drawn in favor of **“AAI Cargo Logistics and Allied Services Co Ltd”** payable at Chennai and should be sent by Speed Post to **The Regional Manager, AAI Cargo Logistics & Allied Services Co Ltd, Integrated Air Cargo Complex, Meenambakkam, Chennai Airport, Chennai – 600 016** so as to reach on or before the stipulated date and time. The Demand Draft physically sent, should tally with the one uploaded in Cover-1 i.e Technical Bid and the data entered during bid submission. In case any Bidder fails to submit the EMD before the stipulated date and time then their tender shall be rejected out-rightly. AAICLAS shall not be responsible for any postal delay.

NOTE: EMD in any other form shall not be accepted.
  - f. The physical cover containing the above said original unconditional acceptance letter and demand drafts should be sealed and super scribed with Bid Document Number, title of the work, bidder name and address.
  - g. The original Demand Draft submitted against payment of Earnest Money Deposit (EMD) shall be returned to all the unsuccessful/disqualified bidders through Speed Post at the address duly mentioned by the respective bidder in Check-List after opening of Financial Bid.
2. Bid documents consisting of plans, specifications, schedule(s) of quantities of the various classes of works to be done, the conditions of contract and other necessary documents can be downloaded from the AAI website, AAICLAS Website and GEM portal without paying any tender fee.

3. The accepting authority will be The Regional Manager, AAICLAS, Chennai Airport.
4. AAICLAS reserves the right to accept or reject any or all tender applications without assigning any reasons.
5. **Eligibility Criteria:**
  - a. The bidder must have completed at least three similar works, each of Rs.3,46,685/- (not less than 40% of estimated cost, excluding GST) or two similar works, each of Rs.4,33,356/- (not less than 50% of estimated cost, excluding GST) or one similar work of Rs.6,93,370/- (not less than 80% of estimated cost, excluding GST) during last Seven years ending on 31.03.2024. If work experience is of any non – govt/ PSU department, TDS certificates shall be attached. Work completion certificate from clients indicating value of works, date of start and completion, of having satisfactorily completed (phase/ part completion of work in a contract shall not be accepted).
  - b. The bidder shall hold appropriate Valid Licence/ Permit/ Registration certificate from concerned department of state/central government for carrying out commercial and Domestic pest control work.
  - c. The bidder must be a valid member of IPCA/PCAI/PMA. Self-attested copy of valid membership certificate must be provided. Bids submitted by Govt. organization including PSUs and statutory bodies are exempted from IPCA/PCAI/PMA membership requirement.
  - d. Annualized average financial turnover of **Rs.2,60,014.00/- (Two Lakhs Sixty Thousand and Fourteen Rupees Only)** against works executed during last three years ending 31st March 2024. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application.
6. Bidders are advised to inspect the premises where pest and rodent control treatment work is to be done and make themselves satisfy of the materials, tools, equipment to be supplied and specifications of the work.
7. Submission of a Bid by the bidder implies that he/she has read this notice and all other documents and has made himself/herself aware of scope of work and specification of the supply items. A tenderer shall be deemed to have full knowledge of the site and its surroundings whether he/she inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed.
8. All rates quoted in bid shall be inclusive of and not limited to manpower cost, material/equipment cost and any other cost involved in providing the service for two years but exclusive of GST. However, the applicable GST rate should be shown separately in the appropriate column on BOQ file.
9. Octroi, transportation or any other tax on material, labour, services for this work shall be paid by the tenderer and AAICLAS will not entertain any claim whatsoever in this respect.
10. Tenders shall be received by the Accepting Authority up to the date and time as mentioned at **Para 13 of this notice** and shall be opened on the date and time as mentioned therein. If the bidder wish they can be present on the said date and time or can send their authorized representatives.
11. **Mode of Submission of Tenders-** Following 2 Covers shall be submitted through online at GEM portal by the bidder.
  - a. **Cover-1 – Fee and Technical Cover**  
Containing scanned copies of
    - i. Payment instrument of EMD (Scanned copy of DD or MSME/NSIC Certificate,

- as the case may be).
- ii. Scanned Copy of duly signed & stamped Unconditional Acceptance of AAICLAS's Tender Condition (as per Annexure-B). Original letter should be submitted along with DDs for EMD.
  - iii. The scanned Copy of power of Attorney/authorization (If Applicable) letter for tender document/bidding on GEM portal,
  - iv. Copy of duly signed & stamped Undertaking of Not Blacklisted from any Govt. Department / PSU on company letter head as per Annexure-C.
  - v. Agency specialized in the similar nature of work and registered with Registrar of Companies / Firms / Central Govt. / State Govt. as the case may be.
  - vi. Permanent Account Number
  - vii. GST Registration
  - viii. Appropriate Valid Licence/ Permit/ Registration certificate from concerned department of state/central government for carrying out commercial and Domestic pest control work
  - ix. Valid membership certificate of IPCA/PCAI/PMA. (Govt Organizations including PSUs and statutory bodies are exempted from IPCA membership)
  - x. Shall have satisfactorily completed (Phase / Part completion of the scope of work in a contract shall not be considered) three works, each of **Rs. 3,46,685.00** or two works, each of **Rs.4,33,356.00** or one work of **Rs. 6,93,370.00** in single contract of similar nature of work during last seven years ending on **31.03.2024** in India. All values excluding GST. Work completion certificate from clients indicating nature of Work, value of works, date of start and completion shall be submitted. Similar works mean- "Pest, Rodent Control services" at star rated hotels, malls, airports, Govt. and Corporate buildings/ Offices and other similar buildings used by public etc.

**Firms showing work experience certificate from non-government / non-PSU organizations should submit copy of Tax Deduction at Sources certificate in support of their claim for having experience of stipulated value of work.**

- xi. Should have annualized average financial turnover of **Rs.2,60,014/-** against works executed during last three years ending **31st March 2024**. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- xii. The checklist as per Proforma at "Annexure-A" (duly filled & signed) shall be submitted by Bidders.
- xiii. Declaration of compliance of restrictions under rule 144 (xi) of the General Financial Rules (GFR), 2017 as per format at Annexure-D.
- xiv. Duly signed tender/bid document on all pages, as acceptance of terms and conditions.

**b. Cover-II: - The Financial Bid**

- i. The bidders are required to quote one consolidated rate per month for providing all the Pest and Rodent Control Services as mentioned in the Scope of Work.
- ii. All rates shall be quoted in the format provided and no other format is acceptable. Bidders are required to download the BOQ file, open it and complete the coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be

rejected.

- iii. The rates quoted by the bidder are valid for two years. No escalation shall be permitted during the course of contract.
12. If EMD, unconditional acceptance letter, and other declarations of any bidders are not meeting the AAICLAS's tender conditions then his/her e-bid response will be summarily rejected.

**13. The critical dates for the tender are as under**

Tender Publish Date	04.03.2025 from 0900 hrs
Bid Document Download/Sale Start Date	04.03.2025 from 0900 hrs
Clarification Start Date	04.03.2025 from 0900 hrs
Clarification End Date	21.03.2025 upto 1800 hrs
Bid submission Start Date	04.03.2025 from 0900 hrs
Bid Submission End Date	25.03.2025 upto 1500 hrs
Physical Cover Submission End Date	25.03.2025 by 1400 hrs
Bid Opening Date (Cover-I)	26.03.2025 at 1500 hrs
Bid Opening Date (Cover-II) Tentative	02.04.2025 at 1100 hrs

14. Bid Submission:
- a. Bids shall be submitted online only at GEM portal website: <https://gem.gov.in/>
- b. Further it may be noted that bids which are duly submitted on e-tender portal (GEM) shall only be final.
- c. And tenders just saved without submission will not be available for the evaluation purpose. Bidders are requested to go through FAQ and help files available in the portal (GEM). In case of any difficulty, bidders may contact the help desk numbers and emails ID provided in the GEM Portal. Bid documents may be scanned with 200 dpi with black and white option which helps in reducing size of the scanned document.
15. Not more than one bid shall be submitted by one contactor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
16. Tenderer who has downloaded the tender from GeM Portal website <https://gem.gov.in/> , shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered /modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI/AAICLAS.

**17. Benefits to Micro Small & Medium Enterprises (MSMEs)**

**Exemption from paying Earnest Money Deposit:**

- Micro and Small Medium Enterprises (MSMEs) – registered with District Industries Centres or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicraft and Handloom or any other body specified by the Ministry of Micro, Small and Medium Enterprises under MSMED Act,2006 for goods produced and services rendered-shall be exempted from paying earnest money deposit (EMD).
- The firm registered with MSME & NSIC should submit a copy of documentary

evidence for claiming exemption from EMD payment.

**Note:**

- a) The benefit as above to MSMEs shall be available only for goods / services produced and provided by MSMEs for which they are registered.
- b) MSMEs seeking exemption and benefits shall enclose an attested/ self-certified **copy of valid registration certificate, giving details of such validity, stores/ services etc. in Cover -I, failing which they run the risk of their bid being passed over as ineligible for the benefits applicable to MSMEs.**

**18. Bids Opening Process is as below: -**

- i. **Cover-I** containing documents (uploaded by the bidders) shall be opened on the stipulated date and time. The intimation regarding acceptance/ rejection of their bids will be intimated to the contractors/firms through GEM portal. If any clarification is needed from the bidder about the deficiency in his uploaded documents in Cover-I, he/she will be asked to provide it through GEM Portal. The bidder shall upload the requisite clarification/ documents on or before stipulated date and time failing which tender will be liable for rejection.
  - ii. **Cover-II:** - The Cover II containing the financial Bid of the contractors/ firms found to be meeting the qualifying requirements as per tender conditions shall be opened on stipulated date and time.
19. AAICLAS reserves the right to disallow issue of tender documents to working agencies whose performances at ongoing project(s) is below par and usually poor and has been issued letter or restrain/ temporary/ permanent debar by any department of AAI/AAICLAS. AAICLAS reserves the right to verify the credentials submitted by the agency at any stage (before or after the award of work). If any stage, any information / documents submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the firm then AAICLAS shall take the following action:
- a) Forfeit the entire amount of EMD submitted by the firm.
  - b) The agency shall be liable for debarment from tendering in AAI/AAICLAS, apart from any other appropriate contractual/ legal action.
20. Consortium / JV Companies shall not be permitted. No single firm shall be permitted to submit two separate applications.
21. Tenderers who unconditionally accept AAICLAS's tender conditions & deposit the required earnest money and submit qualifying requirements shall be considered for the tender and "Cover-II" containing the financial bid from such qualified tenderers shall only be opened.
22. Once the tenderer has given unconditional acceptance to AAICLAS's tender in its entirety, he is not permitted to put any remarks/conditions.
23. Notification of awards will be made in writing to the successful bidder by the accepting authority. The work will normally be awarded to the qualified and responsive bidder offering lowest evaluated conformity with requirement of the specification and supply documents and the accepting authority shall be the sole judge in this regard. The accepting authority does not bind him to accept lowest bid and/or to give any reason for his decision.
24. A responsive bidder is one who submits priced tender and accepts all terms and conditions of the specifications and supply document without any modification.
25. The accepting authority reserves to himself the right of accepting the whole or part of the

tender and bidder shall be bound to perform the same at his quoted rate.

26. AAICLAS reserves the right to accept or reject any or all applications without assigning any reasons, and ordering part of work as per their sole discretion. The Competent Authority has right to cancel/ postpone the tender.
27. On acceptance of tender, earnest money will be treated as part of security deposit.
28. Canvassing in connection with the tender is strictly prohibited and the tenders submitted by the bidder who resort to canvassing will be liable to rejection. The bidder shall intimate if his near relative is posted as executive in any capacity in AAI/AAICLAS.
29. The contractor shall give list of AAI/AAICLAS employees related to him.  
No officer of Executive / Gazetted rank or other Executive / Gazetted Officer employed in any Department of Airports Authority of India (AAI) /AAICLAS/ Govt. of India is allowed to work as a contractor for a period of two years after retirement from Airports Authority of India /AAICLAS/ Government service, without the previous permission of AAI/AAICLAS/ Govt. of India. The contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of Airports Authority of India /AAICLAS / Govt. of India as aforesaid before submission of the Tender or engagement in the contractor's service.
30. The tender for work shall remain open for acceptance for a period of ninety days from the date of opening of tenders. If any tenderer withdraws his tender before the said period or makes any modification in the terms and conditions of tender, which are not acceptable to department, AAICLAS shall, without prejudice to other right or remedy, be at liberty to forfeit the full said earnest money absolutely.
31. This notice of Tender shall form part of the contract documents. The successful bidder / contractor, on acceptance of letter of award, shall within 15-days sign the contract consisting of Notice inviting Tenders/ Bid, General conditions of contract, special/additional condition, General and particular specifications, Tender conditions as issued at the time of invitation of Tender and acceptance thereof with any correspondence leading there to.
32. The contract agreement shall be executed on a non-judicial stamp paper of value Rs 500/- and the cost of the same shall be borne by the Contractor
33. The rate quoted by the bidder shall be in Indian rupees only and inclusive of all costs excluding GST. No other cost other than the quoted rate and applicable GST is payable to the contractor.
34. In the case of Item Rate Tenders, only rates quoted shall be considered. Rates quoted by the contractor in item rate tender in figures shall be accurately filled in so that there is no discrepancy in the rates.
- 35. Purchase Preference to Public Enterprises**  
Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of opening of Cover-I. However, the Accepting Authority reserves to himself the right to allow to the public enterprises purchase preference facilities as admissible under the existing policy on the date of opening of tender.
36. If the entity participating in any of the tenders is a private or public limited company, partnership firm or proprietary firm and any of the Directors/ Partners/ Proprietor of such company is also a director of any other company or partner of a concern or a sole Proprietor having established business with AAICLAS and has outstanding dues payable

to the AAICLAS, then the said entity shall not be allowed to participate in AAICLAS tenders.

37. Corrigendum, Clarifications, Modifications in bidding dates etc shall be communicated only through GeM portal.

**Senior Manager (Cargo) Admin  
for Regional Manager  
AAICLAS, Chennai Airport**

## **GENERAL CONDITIONS OF CONTRACT**

1. The notice inviting tender, General conditions of contract and all other parts of tender document shall form part of the contract document. The successful bidder on acceptance of his tender by Accepting Authority shall within 15 days from the date of issue of the work award letter shall sign the contract agreement consisting of Notice Inviting tenders, General conditions of the contract as issued at the time of invitation of tender and acceptance thereof together with any correspondence thereto.
2. The successful Tenderer must operate the contract for minimum 50% of the total contract period, failing which the contractor/agency shall be debarred from participating in any tender in AAICLAS for a minimum period of two years.
3. AAICLAS shall have the right to terminate the contract after serving a notice for a period of 30 days in advance. The contractor can also terminate the contract by serving a similar notice in writing. Such notices shall be served by Registered/Speed Post or by hand at the respective address. Notwithstanding the above, the contractor shall continue to provide the services as per mutual agreement till alternative arrangement is made by AAICLAS.
4. A tenderer shall submit the tender, which satisfies each and every condition laid down in this notice, failing which, the tender will be liable to be rejected. Also, if the credentials submitted by the firm found to be incorrect or have some discrepancy which disqualifies the firm then the AAICLAS shall take the following action:
  - a. Forfeit the entire amount of EMD submitted by the firm.
  - b. Debar the firm for minimum two years to tender for AAICLAS
5. Period of contract shall be for two years.
6. The work shall commence from the 7th day after the date on which the in-charge issues written order to commence work or from the date of handing over of site, whichever is later. If the contractor commits default in commencing the work as aforesaid, AAICLAS shall without prejudice to any other right or remedy be at liberty to forfeit the earnest money absolutely.
7. The contractor shall submit the bill with relevant documents by 7th of next month. Payment will be made as per actual work done.
8. Security deposit @ 10% of gross value of the bill will be deducted from the monthly bills. Earnest money will be adjusted first in the security deposit. The successful bidder can also deposit within 30 days from the award of work, the amount of security deposit at 10% of total contract value in the form of DD/NEFT/Bank Guarantee of any Nationalized Bank or schedule bank but not co-operative or Gramin Bank. Income tax and other deductions shall be made from all payments made to the contractor as per rules and regulations prevailing from time to time.
9. In case the security deposit is submitted in the form of Bank Guarantee, the validity of the BG should be six months beyond the expiry of contract period. The BG must be an e-BG and shall contain the below AAICLAS bank details and the same needs to be used by the issuing bank for sending SFMS IFIN 760 message:

Bank Name ICICI Bank  
Account Holder name AAI Cargo Logistics and Allied Services Company Ltd  
IFSC code ICIC0000007  
Branch Name CONNAUGHT PLACE, NEW DELHI, 110001

10. Defects Liability Period for the subject contract shall be One month.
11. The rate quoted shall be increased/decreased on pro-rata basis in case if there is any change in area by more than 10% of total area mentioned in the Scope of Work.
12. The contractor shall discharge obligations as provided under various applicable statutory enactments including the Employees Provident Fund & Miscellaneous Provisions Act ,1952, the Employees State Insurance (ESI) Act, 1948, the Contract Labour ( Regulation & Abolition) Act, 1970, the Inter-State Migrant workman (Regulation of employment & conditions of Service) Act, 1979, The Minimum Wages Act, 1928, the Payment of Wages Act, 1936 , the workmen's Compensation Act, 1923 and other relevant Act, Rules and Regulations, instructions etc. issued / enforced from time to time.
13. The successful tenderer shall comply with the following:
  - a. Make payment to his staff in accordance with relevant Minimum Wage Act and applicable Labour Law through documentary evidence.
  - b. Provisions of E.P.F. & Misc. Provisions Act 1952 & ESI Act 1948 amended from time to time & rules framed there under where applicable.
  - c. Inform AAICLAS his company's PF account Code No. & ESI Reg. No. allotted by ESI Corporation & shall continue to have its validity till actual completion of contract.
  - d. Shall provide a list of contract workers engaged for Pest and Rodent control work along with their PF Account No. & ESI Registration No.
  - e. Provide a monthly statement and a copy of PF& ESI challans showing recoveries of contribution and proof of remittance of Provident Fund contribution and ESI to EPFO & ESIC respectively in respect of Workers engaged in contract work.
  - f. AAICLAS reserves the right to withhold 3% minimum amount, from the running account payments, if PF / ESI contribution are not paid by the contractor and proof to that effect have not been produced regularly on due dates.
14. No escalation on item rates is applicable during contract period; however agency will be entitled to get reimbursement of hike in minimum wages, PF, Bonus, ESI contribution on production of documentary evidence.
15. **As the worksite is in operational area, the contractor is required to obtain Airport Entry Permits for his staff. Police Verification Certificate and other formalities in this regard as recommended by BCAS from time to time shall be done by the contractor at his own cost. If due to security reasons, work is hampered or postponed on any day, AAICLAS will not be responsible for it.**
16. **The contractor should obtain security clearances from BCAS** and any other statutory requirements to be fulfilled before commencement of the work. AAICLAS shall not be held responsible for delay in obtaining the clearances/permits.
17. Applicable fees for obtaining the passes shall be paid by the contractor and the rates quoted are inclusive of such fees.
18. All disputes and differences arising out of or in any way touching or concerning this contract shall be referred to the sole arbitration of a person to be appointed by the Chairman of the AAICLAS. The award of the Arbitrator so appointed shall be final and binding on the parties. The Arbitrator Act & Conciliation Act, 1996 shall be applicable.
19. It will be no bar that the Arbitrator appointed as aforesaid is or has been an employee of the AAICLAS and the appointment of the Arbitrator will not be challenged or be open to question in any Court of Law, on this account.

20. In case of any dispute where legal action is compelled to be initiated by any of the party, jurisdiction of the court shall be the city/town/ district where the airport is located.
21. The contractor shall use the chemicals which are approved by the Government of India's concerned department for the Pest and Rodent Control treatment & should be harmless to the human being, cargo/goods stored in Air Cargo Complex (including live animals' cargo). An undertaking for the same shall be given by the contractor before start of work.
22. Successful bidder has to get approval from accepting authority before applying the Chemical in the building. Pest and rodent control treatment schedule will be as specified in the Scope of Work. Work may be done in day or night as per requirement of AAICLAS.
23. Contractor shall provide for his workmen all safety items required for the work. During the execution of job, if any injury or damage occurs to any of contractor's worker or user/ passenger at Air Cargo Complex/Airport, AAICLAS shall not be responsible and liable to pay any compensation. Contractor will be responsible in this regard.
24. Pest and rodent control Treatment (for Mosquito, Flies, Ants, Cockroaches, Rodents, snake, lizards, bats, Beehive removal etc.) shall be done as per satisfaction of Competent Authority. Otherwise Rs.500/- penalty will be imposed per incidence or as decided by the Competent Authority.
25. The following Penalties as mentioned below are leviable on the Contractor for not providing service:

<b>Sl. No.</b>	<b>Description</b>	<b>Per</b>	<b>Recovery Rate</b>
1	For non-performing scheduled service	On each occasion	Rs.500.00
2	Cargo terminal user feedback / complaints for presence of any pest or rodent	For each complaint	Rs.1000.00
3	Non-Attending specific service request	Each instance	Rs.2000.00
4	Staff indiscipline	Each instance	Rs.5000.00

26. Pest and rodent control treatment should be done by applicable spraying, fogging, burrow fuming, baiting/ Glue trapping, methods etc. Chemicals used shall be Government approved and harmless to humans and live cargo. Beehive removal will be done manually irrespective of height. All manpower, chemicals, items, tools, lifts, machines, equipment required for the work will be provided by contractor.
27. The Contractor shall change the chemical in each quarter or early, if required, in each category to check the immunity.
28. The contractor shall provide adequate manpower, chemicals, and related machinery for the work.
29. No person below the age of 18 years shall be employed for the work.
30. Water will be provided by AAICLAS free of cost.
31. The contractor shall indemnify and keep indemnified AAICLAS against all loss and claims for injury or damage to any property whatsoever, which may arise out of or in consequence of carrying out the works by them and against all claims, demands, proceedings of or in relation thereof.
32. The consolidated rate quoted by the contractor in the unprotected cell of BOQ file in figures shall be accurately filled in so that there is no discrepancy in the rates.

## SCOPE OF WORK

- 1 **Name of work:** Pest and Rodent Control Services at Integrated Air Cargo Complex and Allied Areas of AAICLAS, Chennai Airport
- 2 **Estimated Cost of work** Rs.8,66,712/-
- 3 **Period of Work** TWO Years
- 4 **Schedule of Premises**

Office/Built Up Area		Warehouse Area		Open/Paved Area	
Location	Area in Sqm	Location	Area in Sqm	Location	Area in Sqm
<b>Import Office Area</b>		Phase III Ground Floor (building Area) inclusive of ASRS & Import Courier	20,000	Import Area	3,685
First Floor	8,112	Covered Shed-Import (NS-1 to NS-8, Alpha, Beta (Battery charger, Mezzanine and DG shed)	14,524	Export Area	5,215
Second Floor	7,280	<b>Covered Shed – Export</b>			
Import Truck Dock – City Side	2,500	NS-9	1,760		
<b>Export Building Area</b>		ULD-Release Area Shed	1,687		
<b>• Operation Area</b>		Covering at Phase -1	844		
Phase – I Ground Floor	9,250	<b>Covered Shed - Domestic</b>			
Phase – II Ground Floor	5,200	<b>• Domestic Outbound</b>			
Export Truck Dock City Side	1,784	CUDCT-II	1,500		
<b>• Office Area Export</b>		CUDCT-III (Part)	845		
Phase – I office Area	3,250	CUDCT-IV	1,055		

Phase – II Office Area	2,295	• <b>Domestic - Inbound</b>			
Office Export (Mezzanine Floor)	237	Shed - I	400		
• <b>Office Inbound</b>		Shed – I (Extension)	302		
Ground Floor	96	Shed - II	150		
First Floor	95	Shed - III	50		
		Office Out Bound CUDCT – II (Mezzanine)	600		
<b>TOTAL</b>	<b>40,099</b>	<b>TOTAL</b>	<b>43,717</b>	<b>TOTAL</b>	<b>8900</b>
<b>Total Area for providing the service in Sqm</b>					<b>92,716</b>

#### 4 Scope and Specification of work

- a. Appropriate treatment, including but not limited to spraying, fogging etc. for Mosquito, Flies, Ants, Termite, Bedbugs, Bookworms, Cockroaches, Lizards, Bats, Rodents etc will be carried thrice every week by using Govt approved chemicals and equipment, which are harmless to humans and live cargo.
- b. In case of any complaints, it should be attended immediately during the currency of contract.
- c. Beehive removal will be done on call / complaint basis.
- d. Snake control service will be done on call / complaint basis.
- e. Preventive techniques for snake and beehive control shall be done twice in a month
- f. Manual removal of beehive will be done inside and outside Air Cargo Complex irrespective of Height.
- g. Treatment for snake control will be done by sprinkling of granules /spray of Govt. approved chemicals (which are harmless to Humans and live Cargo) inside and outside the buildings.
- h. All chemicals/equipment/manpower/Tools/lifts required for the work shall be provided by the contractor.
- i. The contractor shall be responsible for cleaning/clearing the carcasses of dead rodents, snakes, bees etc from the premises and maintain hygiene at their own cost.
- j. The contractor shall cover entire premises including floors and walls. Pest control treatment work will also cover external periphery of the treatment building with toilets, drains, gutters and inspection covers, manholes etc.

(Signature and Seal of Contractor)

**CHECK LIST**

(to be uploaded by the bidder along with tender application)

**Name of the Work : Pest and Rodent Control Services at Integrated Air Cargo Complex and Allied Areas of AAICLAS, Chennai Airport**

<b>S.No</b>	<b>Particulars</b>	<b>ATTACHMENTS/ ENCLOSURES CHECK LIST (To be uploaded /enclosed)</b>	
1	Name & registered office Address of the Applicant.		
2	Name, address, telephone, e mail address of the authorized contact person of the agency for further communication.	Name	
		Address	
		Ph. No.	
		Mobile No.	
		E-Mail ID	
3	<b>COVER-I: Scanned copies of following documents to be uploaded</b>		
a)	EMD	Copy of Demand Draft for EMD for an amount of <b>Rs.17,335/-</b> As per e-NIT Clause-1(d)	<b>YES/NO</b>
b)	Unconditional Acceptance Letter	As per e-NIT Clause-11a(ii)	<b>YES/NO</b>
c)	Authorization Letter / Power of Attorney	As per e-NIT Clause-11a(iii). (If applicable)	<b>YES/NA</b>
d)	Undertaking of Not Blacklisted from any Govt. Department /PSU on company letter head.	As per e-NIT Clause-11a(iv)	<b>YES/NO</b>
e)	Registration with Registrar of Companies / Firms / Central Govt. / State Govt. as the case may be	Enclose self-attested documentary proof in support of e-NIT Clause 11a(v)	<b>YES/NO</b>
f)	Details of PAN card and GST Registration	Self-attested copy of PAN Card and GST Registration Certificate as per e-NIT Clause 11a(vi) & 11a(vii)	<b>YES/NO</b>
g)	Appropriate Valid Licence/ Permit/ Registration certificate from concerned department of state/central government for carrying out commercial and	Enclose documentary proof in support of e-NIT Clause 11a(viii)	<b>YES/NO</b>

	Domestic pest control work.		
h)	Valid membership certificate of IPCA/PCAI/PMA. (Organizations including PSUs and statutory bodies are exempted from IPCA/PCAI/PMA membership)	Enclose documentary proof in support of e-NIT Clause <b>11a(ix)</b>	<b>YES/NO</b>
i)	Work Experience Certificates from clients of having satisfactorily completed works of similar nature i.e Similar works mean- “Pest and Rodent Control services” at star rated hotels, malls, airports, Govt. and Corporate buildings/ Offices and other similar buildings used by public etc.	Completion Certificates should have the following details: - Details of similar nature works completed during last seven year showing the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of works as per the e-NIT Clause <b>11a(x)</b>	<b>YES/NO</b>
1)	Name of client		
	Name of work		
	Completion Value (excl taxes)		
	Date of Start		
	Date of completion as per agreement		
	Actual Date of completion		
2)	Name of client		
	Name of work		
	Completion Value (excl taxes)		
	Date of Start		
	Date of completion as per agreement		
	Actual Date of completion		
3)	Name of client		
	Name of work		
	Completion Value (excl taxes)		
	Date of Start		
	Date of completion as per agreement		
	Actual Date of completion		
j)	Annualized average financial turnover details equivalent to minimum <b>Rs.2,60,014.00</b>	Self-attested copy of Abridged Balance Sheet and Profit & Loss account for last three financial year	<b>YES/NO</b>

	during last three financial years	as per e- NIT Clause <b>11a(xi)</b>	
k)	Check List	Signed copy as per e-NIT Clause <b>11a(xii)</b>	<b>YES/NO</b>
l)	Whether experience from private clients?	Scanned TDS certificates of stipulated value of works from clients as per e-NIT Clause <b>11a(x)</b>	<b>YES/NA</b>
m)	Declaration under Rule 144 (xi) of GFR 2017	As per e-NIT Clause- <b>11a(xiii)</b>	<b>YES/NO</b>
n)	Tender document duly digitally signed as proof of having gone through the tender document?	As per e-NIT Clause- <b>11a(xiv)</b>	<b>YES/NO</b>
5	<b>COVER-II: Duly filled BOQ file in .xls format to be uploaded</b>		
(a)	Price/Financial e-Bid	To be quoted online through GEM portal <a href="https://gem.gov.in/">https://gem.gov.in/</a>	<b>YES/NO</b>
6	Any other relevant information		

### **Declaration**

I, \_\_\_\_\_ hereby declare that the documents uploaded / enclosed are true and correct. In case any document at any stage is found fake / incorrect / bogus, my EMD shall be forfeited and action as deemed fit shall be taken by AAICLAS on our company.

Place:

Date

Signature with stamp  
Authorized Signatory of the Company

(On Company's Letterhead)

The Regional Manager  
AAI Cargo Logistics and Allied Services Co Ltd  
Chennai Airport  
Chennai - 600 016

**Sub:- Acceptance of AAICLAS's Tender Conditions**

Sir,

1. Tender documents for the work "Pest and Rodent Control Services at Integrated Air Cargo Complex and Allied Areas of AAICLAS, Chennai Airport" have been sold to me/us by AAI Cargo Logistics and Allied Services Co Ltd (AAICLAS), Chennai Airport and I /we hereby certify that I /we have inspected the site and read the entire terms and conditions of the tender document made available to me /us by AAICLAS, Chennai Airport, which shall form part of the contract agreement and I /we shall abide by the conditions/clauses contained therein
2. I/we hereby unconditionally accept the tender conditions of AAICLAS tender documents in its entirety for the above work.
3. I/We hereby certify that I have read and examined the "conditions of tender" thoroughly. The rates quoted by us are as per various terms & conditions of the said general conditions of the work, which will form part of the agreement & I/we shall abide by the conditions/clauses contained therein. In case the provisions of the tender if found violated after opening of tender, I /we agree that the tender shall be rejected and AAICLAS shall without prejudice to any other right or remedy be at liberty to forfeit the full said earnest money absolutely.
4. The contents of terms & conditions of the tender documents have been noted wherein it is Clarified that after unconditionally accepting the tender conditions in its entirety, it is not permissible to put any remarks/conditions.
5. That , I /we declare that I/we have not paid and will not pay any bribe to any officer of AAICLAS for awarding this contract at any stage during its execution or at the time of payment of bills and further if any officer of AAICLAS asks for bribe/gratification, I/We will immediately report it to the appropriate authority in AAICLAS.
6. The required earnest money as specified in NIT for the work has also been submitted.

Yours faithfully,

Signature, Name & stamp of contractor

Place:

Date:

**UNDERTAKING OF NOT BLACKLISTED**

I \_\_\_\_\_ (Name), aged \_\_\_\_\_ years,  
S/o \_\_\_\_\_ (Name) Proprietor / Managing partner / Managing  
Director of \_\_\_\_\_ (Name of Agency)  
\_\_\_\_\_ (Address of the agency &E-MAIL) do  
hereby solemnly affirm and state as follows:

2. I am competent to swear this affidavit on behalf of \_\_\_\_\_  
(Name of Agency). I state that, my firm is not black listed / debarred firm by AAI/ AAICLAS  
or any Government Agencies / PSU etc.

**DEPONENT**

Place:

Date:

**DECLARATION OF COMPLIANCE OF RESTRICTIONS UNDER  
RULE 144 (XI) OF THE GENERAL FINANCIAL RULES (GFR), 2017**

(to be submitted on bidder's letter head)

I, the undersigned, \_\_\_\_\_ (full name), do hereby declare, in my capacity as \_\_\_\_\_ (designation) of M/s \_\_\_\_\_ (name of bidder entity), that:

1. The facts contained herein are within my own personal knowledge.
2. I have read the Order (Public Procurement No.1, 2 & 3) dated 23.07.2020 and 24.07.2020 on the subject of Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017 regarding restrictions on procurement from a bidder of a country which shares a land border with India and comply to all the provisions of the said Order.
3. I certify that M/s \_\_\_\_\_ (name of bidder entity) is not from such a country

Or

I certify that M/s \_\_\_\_\_ (name of bidder entity) is from such a country, sharing land border with India and has been registered with the Competent Authority and the copy of valid registration with the Competent Authority is enclosed.

4. I hereby certify that M/s \_\_\_\_\_ (name of bidder entity) fulfills all requirements in this regard and is eligible to be considered.
5. I understand that the submission of incorrect data and / or if certificate / declaration given by M/s \_\_\_\_\_ (name of bidder entity) is found to be false, this would be a ground for immediate termination and further legal action in accordance with law as per Clause 12 of the Public Order on Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017.

Place:

Date:

Signature with stamp of  
Authorized Signatory of the Company

**AGREEMENT FORMAT**

(To be printed on - stamp paper of value Rs.500/- by the successful bidder)

THIS AGREEMENT made on this \_\_\_\_ day of \_\_\_\_\_ Two Thousand Twenty Five between the AAI Cargo Logistics & Allied Services Company Limited (A 100% subsidiary of Airports Authority of India) and having its Corporate Office at AAICLAS Complex, Delhi Flying Club Road, Safdarjung Airport, New Delhi – 110 003 and having its Regional Office at Integrated Air Cargo Complex, Meenambakkam, Chennai Airport, Chennai-600 016 represented by Regional Manager hereinafter called the ‘AAICLAS’ (which term shall, unless excluded by or is repugnant to the context, be deemed to include its Chairman or Member, Chief Executive Officer, General Manager, Regional Managers, Officers or any of them specified by the Chairman in his behalf and shall also include its successors and assigns) of the One Part; and \_\_\_\_\_ having its office at \_\_\_\_\_ hereinafter called the ‘Contractor’ (which term shall, unless excluded by or its repugnant to the context, be deemed to include its authorized official / officer, successors and assigns) of the Other Part.

Whereas AAICLAS is desirous of getting the work of “Pest and Rodent Control Services at Integrated Air Cargo Complex and Allied Areas of AAICLAS, Chennai Airport” (hereinafter called work) done by means of a contract, had invited tenders for this work as per tender documents sold for this purpose.

And whereas the contractor had participated in the above referred bidding vide his tender application dated \_\_\_\_\_ and other subsequent referred letters. AAICLAS accepting his tender offer awarded the work to the contractor on the terms and conditions contained \_\_\_\_\_ in \_\_\_\_\_ its \_\_\_\_\_ award \_\_\_\_\_ letter No. \_\_\_\_\_ dated \_\_\_\_\_ and documents, terms and conditions referred to therein which have been accepted by M/s. \_\_\_\_\_ resulting into a contract.

NOW THEREFORE THIS DEED WITNESSTH AS UNDER:

AAICLAS has awarded the contract to the contractor, for the work of “ Pest and Rodent Control Services at Integrated Air Cargo Complex and Allied Areas of AAICLAS, Chennai Airport” on the terms and conditions contained in its acceptance letter No. \_\_\_\_\_ dated \_\_\_\_\_ and documents referred to therein. The award has taken effect from \_\_\_\_\_. The terms and expression used in this agreement shall have the same meaning as are assigned to them in the contract documents referred to in the succeeding articles.

Contract Documents:

The contract shall be performed strictly as per the terms and conditions stipulated herein and in the following documents attached herewith (hereinafter referred to as contract documents

**S.No. Name of the Documents Page No.**

01. Award letter of AAICLAS Dated: -
02. Contractor's Tender Application No. Dated:
03. Cover cover- I, and II
04. Notice Inviting e-Tender/Tender Documents
05. Bill of Quantity / Financial Bid
06. All correspondences between AAICLAS& Contractor before award of work.

All the aforesaid contract documents shall form an integral part of this agreement in so far as the same or any part thereof conform to the tender document and what has been specifically agreed to by AAICLAS on its letter of Award. Any matter inconsistent therewith, contrary or repugnant thereto or any deviation taken by the contractor in its proposal not agreed to by AAICLAS in its letter of Award or any other letter which forms a part of contract documents mentioned sake of brevity this agreement along with its aforesaid contract document shall be referred to as the agreement.

The scope of contract, consideration, terms of payment, wherever applicable, insurance, liquidated damages, period of completion and all other terms and conditions are contained in aforesaid tender documents. The contract shall be duly performed by the contractor strictly and faithfully in accordance with the terms of agreement.

This agreement constitutes full and complete understanding between the parties and terms of the presents. It shall supersede all prior correspondence to the extent of in-consistency or repugnancy to the terms and conditions contained in the tender agreement. Any modification of the agreement shall be affected only by written instrument signed by both the parties.

Any notice given by either party to the other under the agreement shall be written and shall be deemed to have been duly and properly served upon the parties here to if delivered at the address mentioned hereby in above

THIS CONTRACT AGREEMENT IS ALLOTTED THE NUMBER:

\_\_\_\_\_ Dated: \_\_\_\_\_

In witness whereof, the parties have executed these presents, day, month and year first above mentioned at \_\_\_\_\_.

**Contractor's signature & Seal**

**Signature for AAICLAS**

**WITNESS:**

**WITNESS:**

1.

1.

2.

2.

**SCHEDULE OF QUANTITIES**

(To be filled and submitted through BOQ file in Cover-II only, not to be filled here)

<b>S.No</b>	<b>Description of Work</b>	<b>Period of Work</b>	<b>Consolidated Charges for the service per month (excluding GST) in INR</b>	<b>GST Rate in %</b>	<b>Total Contract Value (excluding GST) C * D</b>
A	B	C	D	E	F
1	Pest and Rodent Control Services at Integrated Air Cargo Complex and Allied Areas of AAICLAS, Chennai Airport	24 Months			

Signature

Name & Stamp of Contractor

Date:

Place: